

WELCOME TO THE 107 PLANT PARTY IN GREEN SQUARE

Stallholder Information and Terms & Conditions

We are very excited for you to be a stallholder at the 107 Plant Party!

We do appreciate what it takes to get a stall together, so we thank you so much for all of your hard work and the preparation that we are sure you are doing.

LOCATION

107 Green Square Venue
3A JOYNTON AVE, ZETLAND NSW 2017
[cnr of Joynton Ave + Hansard St]

So what do you need to know next ?

The 107 Plant Party is being held on Saturday, September 9th, 2023. The event will be open to the public between 9am and 5pm.

Bump in must be between 6:30am to 8:00am

Bump out must be between 5:00pm to 7:30pm

TO UNLOAD ALL OF YOUR ITEMS, enter via the driveway in Hansard St
Please make your way to the loading zone and find the crew there. We will then take you to your stall location and you can start your set-up.

AT THE END OF THE DAY

Please make sure to take all your items, including rubbish and unsold items. Ensure your space is clean and tidy. We will provide brooms to sweep your area. Please fold up your trestle tables and move them inside the building to a space indicated by the organiser on the day.

TERMS & CONDITIONS

1. Stall booking fees must be paid in advance. Strictly no payment on the day.
2. **Stall fees are non-refundable and non-transferable.**
3. You will be issued an invoice with payment details and a deadline for payment
5. Stall holders must be set up to trade by **8:30am on Saturday**
6. All stall holders need to provide their public liability insurance for \$10m
7. The stall locations are pre-set and determined according to products and requests where possible.

8. Please note that pull up banners and signage are allowed, as long as precautions are taken to secure all signage either with floor weights. Signage cannot be placed outside of your designated space, and must not obscure other vendor's spaces. Queries can be directed to dan@107.org.au prior to the day

10. All stallholders must help promote 107 Plant Party in any way they can: Facebook page, Instagram post, EDM, flyer display.

11. Please ensure your car is moved out of the loading zone when directed by staff. Parking will be allocated at a nearby site.

12. Toilets are located inside 107 Green Square.

13. No-one is able to pack up their stall and vacate the premises before the end of the market.

14. Please ensure your area is clean and tidy at all times and any rubbish is taken with you.

15. The use of light plastic bags is prohibited in NSW. As a venue with sustainable ideals we encourage the use of reusable, fabric, or paper bags

If you need anything, please ask our friendly little helper on the day.

15. By signing and joining the 107 Plant Party, you accept the stallholder Terms & Conditions for 107 Plant Party.

SOCIAL MEDIA

We will provide social media designs, as well as ticket links and online event listing links. Share the tiles on your social media to let people know what's happening at the 107 Plant Party and how they can get tickets to the event.

Remember to use hashtags [#107PlantParty](#) [#somulchfun](#) [#WetYourPlants](#)

**THANK YOU AND SEE YOU SOON
AT THE 107 PLANT PARTY**